



Jon Tester
DSCC Chair

Harry Reid
Democratic Leader U.S. SENATE

COMMITTED TO ELECTING A DEMOCRATIC MAJORITY IN THE SENATE

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January 30, 2015

Ms. Maureen Benitz
Sr. Campaign Finance & Reviewing Analyst
Reports Analysis Division
Federal Election Commission
999 E Street, NW
Washington, DC 20463

Committee ID Number: C00042366

Reference: Best Efforts Practices Applicable to the 2015 - 2016 Election Cycle

Dear Ms. Benitz:

I am writing to describe the Democratic Senatorial Campaign Committee's practices and procedures for obtaining and disclosing the employer and occupation of individuals who contribute in excess of \$200.00 in a calendar year. The practices below illustrate our best efforts to comply with Commission regulations.

All Committee solicitations include a clear and conspicuous request for the donor's information including the full name, complete mailing address, occupation, and name of employer. The solicitations inform the donor of the requirements of federal law for the reporting of this information.

If the donor does not provide the required information, the DSCC makes one follow up, stand alone effort to acquire this information, regardless of whether the contribution(s) was solicited or not. The second request is made within thirty (30) days after the receipt of the contribution and is made via written or documented oral request. Written requests are sent by email and U.S. mail. Postcards with prepaid return postage are sent to donors. All requests clearly ask for the missing information, without soliciting a contribution, and inform the donor of the requirements of federal law for the reporting of such information.

If we receive contributor information after the contribution(s) has been reported, the Committee includes an addendum listing all donors whose information was received. This addendum is included in the Committee's next regularly scheduled report and follows Schedule A.

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